
Daytona Property Management

P.O. Box 265302

Daytona Beach, Florida 32126

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March 13, 2013

Attn: ALL TENANTS

**** Reminder of Monthly Rent Due Policies ****

It has come to our attention that some of our tenants are in breach of their contract, by failing to pay their said amount of rent on or before the 1st. **All tenants have signed and agreed to pay their rental amount specified in their agreement; also agreed to paying the said late fees if in fact they are unable to pay their rental amount by the first.** Below you can find the excerpts from your lease for your convenience.

- RENT: TENANT agrees to **pay the monthly rent amount on the 1st day of each month** in advance without demand at Daytona Property Management, 434 N. Halifax Suite # 2 DAYTONA BEACH, FL 32118.
- LANDLORD or its designated agent on or before the due date (1st of the month) must receive rent.
- **Late fee of \$50.00 plus \$30.00 per day thereafter shall be due** per day as additional rent if TENANT fails to make rent payments on or before the 1st day of each month. All payments must be made in the form of cash, cashier's check, money order or credit card. Personal checks and third party checks are not permitted. In the event a personal check or third party check is received as payment, payment will be returned and all late fees will apply as stated above.
- If rent is not received by the 1st day of each month, LANDLORD may serve a three-day Notice on the next day or any day thereafter as allowed by law.
- All signatories to this lease are jointly and severally responsible for the faithful performance of this lease.
- All payments made shall first be applied to any outstanding balance of any kind including late charges and/or any other charges due under this lease.

If you do not get paid until after the 1st, you are still accountable to pay rent by the 1st of each month. Make your arrangements responsibly to avoid any late fees and/or eviction proceedings. If the business is closed or an agent is not available, the office is under 24/7 surveillance, in which there is a drop box to collect rent. If you are dropping off cash in the provided door slot, please do so in a sealed envelope with your name and address. If in fact you do not feel comfortable dropping cash through the insert, please take initiative to obtain a money order for the amount due. (Free Money Orders at Amscot or \$0.99 at 7-11) We would like to circumvent accruing late fees to your account. Please let this serve as a friendly reminder! If you are a tenant that timely pays, please disregard this notice as we appreciate your prompt payments. If you should have any questions, please contact the office.